



## MINUTES

### Floyd County Electoral Board Meeting 11 June 2024

**Call to Order:** 1:00 pm

**On Motion:** Review and Adoption of Minutes  
for Meeting 13 June: Adopted as Unanimously as Amended

Attending: Paul Kitchen, Chairman  
Becky Howell, Vice Chairman  
Bob Smith, Secretary  
David Fransico, EB IT Staff  
James Finney, DHS  
Tim Cox, County Maintenance Director  
Dr. Jessica Cromer, FC School Superintendent  
Amy Ingram, General Registrar  
Debbie Johnson

**Public Comment:** No Speakers, discussion of 4 minute time limit

**On Motion: Closed Session, 1:08 pm:**

Chairman entered a Motion to enter Closed Meeting to discuss Public Safety and Physical Security matters "purpose of the meeting as authorized in subsection A of §2.2-3711 or other provision of law," and "applicable exemption from open meeting requirements provided in subsection A of §2.2-3711 or other provision of law" for discussing the subject in a closed meeting.<sup>52</sup> The board must restrict the topics discussed to only those matters stated in the motion, specifically exempted from FOIA.<sup>53</sup>

Chairman also entered a Motion to enter Closed Meeting to discuss Staffing and Human Resources matters, "purpose of the meeting as authorized in subsection A of §2.2-3711 or other provision of law," and "applicable exemption from open meeting requirements provided in subsection A of §2.2-3711 or other provision of law" for discussing the subject in a closed meeting.<sup>52</sup> The board must restrict the topics discussed to only those matters stated in the motion, specifically exempted from FOIA.<sup>53</sup>, Adopted on voice vote by unanimous consent.

Chairman re-convened regular meeting, read declaration: *Whereas* Section 2.2-3711 of the Code of Virginia requires certification by the Electoral Board that closed meeting was conducted in conformity with Virginia law. *Be it Resolved* that the Electoral Board of Floyd County Va., Hereby certifies that to the best of each member's knowledge, (i) Only public business lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; (ii) Only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed, or considered by the Board. Certified by Roll Call - B. Howell: Yes P. Kitchen: Yes R. Smith: Yes

**Reconvened Regular Meeting, 2:12 pm.**

**G. R. Report:** Registrar Ingram Discussed the need for an additional Ballot-on Demand Machine, and two additional PollPads, as we are expecting a high-turnout election in the Fall, she advised that some Grant Funding is available under ARPA for equipment. Board Authorized Registrar to apply for these items on Motion by R. Smith, 2nd by B. Howell, and Unanimous vote. The upstairs Courtroom will be available for our use during the Early Voting Period leading up to November Election. Primary Election will be held 18 June, with the Initial Canvass Wed. The 20th due to Juneteenth Holiday on the 19th. ENR Training Webinar on June 17th.

**On Motion - EB Outreach Report Program:** B. Howell has prepared a preliminary layout for the Flyer, Secretary Smith will use as the template for the finished product and get bids for printing. Finished sample after Primary. Current budget for advertising should be enough for Pollworker Recruitment Flyer, promotional Stress Balls and/or Hackysacks, and signs. Board will have a tent, table and Chairs for the July 6th Independence Day Event.

**On Motion - Network Separation Development Project:** D. Francisco discussed Online Security. We are 2 to 3 weeks from first beta testing, waiting on Microsoft CloudFlare Security install. Discussion of utilizing Phones instead of laptops for EB members, and problems with publication of Minutes and Pollworker Recruitment on County website.

**On Motion - EB names and email addresses to become Public July 1, 2024:** ELECT has announced that all EB Members Names and email addresses will become Public Record on 1 July under new legislation.

**Calendar Update:**

13 June Regular EB Meeting - Notice 6 June	20 June 10:00 am First Canvass Notice 13 June
15 June Second Pre-Processing Session - Notice 7 June	24 June 1:00 pm Final Canvass Notice 17 June
16 June Equipment Distribution	25 June Abstracts Due
17 June Chief Officers/Pollpad Officers Meetings	
18 June PRIMARY ELECTION	

**New Business:** Approve 2 new Pollworkers, John Callan III, and Lucy Slusher. Review Minutes for ability of Chair to extend the 4-Minute limit on Public Comments.

Discussion of Grants available to Board under HAVA act for Voter access improvements, P. Kitchen to follow-up.

Set Next Meeting: 24 June, 1:00 pm

Motion to Adjourn: By Unanimous consent

Time: 3:09 pm